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Job Co	ode Catalog: Educ	As of 11/10/15				
Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
EDM010	Mgr, Education Prgm	Front Line Mgr	Manager (1,2,3)	Professionals	SWD	Ν
Job Summary Manages goals and objectives for an educational program and plans implementation strategies. Monitors and evaluates results and recommends improvement to goals and objectives. May manage program resources. Directs subordinate supervisors and staff.		Entry Qualifications Master's degree in education, administration, public administration or a related administrative field in the area of assignment from an accredited college or university AND L-5 certification AND Two years of program management experience in an educational setting.				
Comment	n/a					
Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
EDM011	Sr Mgr, Education Prgm	Front Line Mgr	Senior Manager	Professionals	SWD	Р
Job Summ	Job Summary			5		
Directs and develops goals and objectives for an educational program and plans implementation strategies. Monitors and evaluates results and recommends improvement to goals and objectives. May manage program resources. Directs subordinate managers and staff.		Master's degree in education, administration, public administration or a related administrative field in the area of assignment from an accredited college or university AND L-5 certification AND Four years of program management experience in an educational setting.				
Comment Job Code	n/a Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
EDM012	Dir, Education Prgm	Mid Level Mgr	Director	Officials and Administrators	SWD	R
Job Summary Oversees administration and direction of a comprehensive educational program. Develops goals and objectives for an educational program and plans implementation strategies. Monitors and evaluates results and recommends improvement to goals and objectives. May manage program resources. Provides leadership to subordinate managers and staff.		Entry Qualifications Master's degree in education, administration, public administration or a related administrative field in the area of assignment from an accredited college or university AND L-5 certification AND Seven years of program management experience in an educational setting.				
Comment	n/a					
Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
EDP010	Librarian 1	Professional	Professional	Professionals	SWD	G
and perfor	ary ervision, administers libraries and ms related library services. Selects , classifies, circulates and maintain	s, acquires,	Entry Qualifications Master's degree in accredited college o	library science fro	m an	

Job added as part of JCCP Project Comment

As of 11/10/15

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Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Gra
EDP011	Librarian 2	Professional	Professional	Professionals	SWD	F
Job Summary Under general supervision, administers libraries and media centers, and performs related library services. Selects, acquires, catalogues, classifies, circulates and maintains library materials.		Entry Qualifications Master's degree in library science from an accredited college or university AND Six months of related experience OR One year of experience required at the lower level (EDP010) or position equivalent.				
Comment	n/a					
Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Gra
EDP012	Librarian 3	Professional	Professional	Professionals	SWD	I
centers and acquires, ca library mat		y services. Selects,	accredited college related experience	n library science fro or university AND e OR One year of ex wer level (EDP011)	One year of perience	
Comment Job Code	n/a Job Title	Function	Sub Function	EEO-4	Sal Plan	Gra
EDP013	Librarian Spv	Supervisor	Supervisor	Professionals	SWD	J
subordinat compreher institution. facilities an media cent to reinforce	and directs the work ass e staff, and directs the ad isive library services for a Ensures the efficient op of programs. Maintains a ter to support the instruc- e the continued profession te schools. Supervises an	dministration of an educational peration of library a comprehensive stional program and pnal development of	accredited college eligibility for a sta certification AND	ns h library science fro or university AND te librarian's profes Two years of experi wer level (EDP012)	a current or sional ience	
Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Gra
EDP020	Instructor 1	Professional	Professional	Professionals	SWD	G
students of	ary ervision, learns to instruc f a state educational, reh onal facility. Develops in	abilitation, health care	accredited college	ns e in a related field fi e OR Two years of re ecognized certificat	elated	

Comment Job added as part of JCCP Project

students.

plans, provides instruction, completes reports and tutors

area of vocational assignment. NOTE: Positions

may require area specific certifications.

As of 11/10/15

EDP021 Instructor 2 Professional Professional Professional SWD Job Summary Under general supervision, instructs and supervises students of a state educational, rehabilitation, health care or correctional facility. Develops individual instruction plans, provides instruction, completes reports and tutors students. Bachelor's degree from an accredited college or university OR a recognized certification in the area of vocational assignment. NOTE: Positions may require area specific certifications. Job Code Job Title Function Sub Function EE0-4 Sal Plan Job Summary Under broad supervision, develops curriculum and presents lessons in subject areas to children or adult clients of a state educational, rehabilitation, health care or correctional facility. Adapts teaching and instructional methods or uses specialized techniques to individualize instruction. completes reports and tutor students. Sub Function EE0-4 Sal Plan Job Code Job Title Function Sub Function EE0-4 Sal Plan Certificate OR a current, appropriate Georgia teacher's sociate professional fourth-year certificate OR a current, appropriate Georgia Teacher's fourth-year certificate in area of assignment. Job Code Job Title Function Sub Function EE0-4 Sal Plan Job Summary Supervises and directs the work assignments of subordinate staff. Administers comprehensive educational and work activities programs f		bac dataiog. Laa	Cation			/_//	
Job Summary Entry Qualifications Under general supervision, instructs and supervises Bachelor's degree from an accredited college or university OR a recognized certification in the area or or correctional facility. Deleps individual instruction plans, provides instructor, completes reports and tutors Sub Function Comment n/a Job Code Job Title Function EDP022 Instructor 3 Professional Job Summary Entry Qualifications Under broad supervision, develops curriculum and presents lessons in subject areas to children or adult Entry Qualifications Under broad supervision, completes reports and tutors students. Bachelor's degree from an accredited college or Comment n/a Bachelor's degree from an accredited college or university AND Leigbile to obtain at least a Georgia teacher's associate professional fourth-year certificate OR a current, appropriate Georgia teacher's associate professional fourth-year correctional facility. Adapts teaching and instruction and methods or uses specialized techniques to individualize instruction. Develops individual instruction plans, provides instructor Spv Supervisor Subordine tataff. Administers comprehensive educational, rehabilitation, health care or correctional facility. Adapts recortinal facility. Acts as the eduministruction and tra	Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grad
Jnder general supervision, instructs and supervises tudents of a state educational, rehabilitation, health care or correctional facility. Develops individual instruction and professional sources to induvidual instruction and state educational, rehabilitation, health care or sues specialized techniques to individualize tracher's associate professional fourth-year certificate in area of assignment. Bachelor's degree from an accredited college or university OR a recognized certifications. Dob Code Job Title Function Sub Function EEO-4 Sal Plan Dob Summary Entry Qualifications Jnder broad supervision, develops curriculum and presents lessons in subject areas to children or adult clients of a state educational, rehabilitation, health care or sues specialized techniques to individualize tracher's fourth-year certificate in area of assignment. comment n/a Dob Code Job Title Function Sub Function EEO-4 Sal Plan Comment n/a Certifications Bachelor's degree from an accredited college or university AND eligible to obtain at least a Georgia teacher's fourth-year certificate in area of assignment. Sub Function Sub Function EEO-4 Sal Plan Nob Code Job Title Function Sub Function EEO-4 Sal Plan Nob Summary Supervisor Sub Function EEO-4 Sal Plan Supervisor <td>EDP021</td> <td>Instructor 2</td> <td>Professional</td> <td>Professional</td> <td>Professionals</td> <td>SWD</td> <td>I</td>	EDP021	Instructor 2	Professional	Professional	Professionals	SWD	I
ob CodeJob TitleFunctionSub FunctionEEO-4Sal PlanEDP022Instructor 3ProfessionalProfessionalProfessionalSWDob SummaryInder broad supervision, develops curriculum and presents lessons in subject areas to children or adult lients of a state educational, rehabilitation, health care or correctional facility. Adapts teaching and instruction and nstruction. Develops individual instruction plans, provides nstruction, completes reports and tutors students.Entry Qualifications Bachelor's degree from an accredited college or university AND eligible to obtain at least a Georgia teacher's associate professional fourth-year certificate OR a current, appropriate Georgia teacher's fourth-year certificate in area of assignment.ob CodeJob TitleFunctionSub FunctionEEO-4Sal Planob CodeJob TitleFunctionSub FunctionEEO-4Sal Planuporvises and directs the work assignments of uubordinate staff. Administers comprehensive educational, nehabilitation, health care or correctional facility. Acts as he Resource Manager for the administration and raning programs.Entry Qualifications Master's degree from an accredited college or university AND L-5 certification AND One year of experience in a supervisory/administrative capacity in an educational and/or vocational training programs.commentn/an/aob CodeJob TitleFunctionSub FunctionEEO-4Sal Planob CodeJob TitleFunctionSub FunctionEEO-4Sal Planob CodeJob TitleFunctionSub FunctionEEO-4Sal Pla	Under general supervision, instructs and supervises students of a state educational, rehabilitation, health care or correctional facility. Develops individual instruction plans, provides instruction, completes reports and tutors		Bachelor's degree university OR a re of vocational assig	Bachelor's degree from an accredited college or university OR a recognized certification in the area of vocational assignment. NOTE: Positions may			
EDP022Instructor 3ProfessionalProfessionalProfessionalsSWDLob SummaryInder broad supervision, develops curriculum and oresents lessons in subject areas to children or adult clients of a state educational, rehabilitation, health care or correctional facility. Adapts teaching and instructional instruction. Develops individual instruction plans, provides instruction, completes reports and tutors students.Bachelor's degree from an accredited college or university AND eligible to obtain at least a Georgia teacher's associate professional fourth-year certificate OR a current, appropriate Georgia teacher's fourth-year certificate in area of assignment.Commentn/aNob CodeJob TitleFunctionEDP023Instructor SpvSupervisorSupervises and directs the work assignments of subordinate staff. Administers comprehensive educational and work activities programs for a state educational and work activities programs.Entry Qualifications Master's degree from an accredited college or university AND L-5 certification AND One year of experience in a supervisor/administrative capacity in an educational and/or vocational training program OR Two years of experience required at the lower level (EDP022) or position equivalent AND L-5 certification.Commentn/aLob CodeJob TitleFunctionEDP30Education Prgm Spec 1ProfessionalProfessionalProfessionalProfessionalLob SummarySub FunctionEEO-4Sal PlanUnder supervision, learns to monitor, evaluate and supervise programs of educational institutions, school 	Comment	n/a					
Job SummaryEntry QualificationsUnder broad supervision, develops curriculum and presents lessons in subject areas to children or adultBachelor's degree from an accredited college or university AND eligible to obtain at least a Georgia teacher's associate professional fourth-year certificate oR a current, appropriate Georgia teacher's fourth-year certificate in area of assignment.commentn/atob CodeJob TitleFunctionSupervises and directs the work assignments of subordinate staff. Administers comprehensive educational and work activities programs for a state education and training programs.Entry Qualifications Master's degree from an accredited college or university AND L-S certification AND One year of experience in a supervisory/administrative capacity in an educational and/or vocational training programs.Commentn/aIob CodeJob TitleFunctionSupervises and off the administration and management of Federal and State funded education and training programs.Sub FunctionCommentn/aJob CodeJob TitleFunctionSupervisor, learns to monitor, evaluate and supervise programs of educational institutions, school districts or other providers to ensure compliance with program regulations and standards. Advise programSub FunctionLob SummaryEntry Qualifications Bachelor's degree in a related field from an accredited college or university.	lob Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grad
Under broad supervision, develops curriculum and presents lessons in subject areas to children or adult Bachelor's degree from an accredited college or university AND eligible to obtain at least a Georgia teacher's associate professional fourth-year certificate professional fourth-year certificate professional fourth-year certificate professional fourth-year certificate or assignment. Comment n/a Iob Code Job Title Function Supervisor Professionals SWD EDP023 Instructor Spv Supervisor Subordinate staff. Administers comprehensive educational and work activities programs for a state educational, ethe Resource Manager for the administration and management of Federal and State funded education and training programs. Sub Function EEO-4 Sal Plan Comment n/a Na Dob Code Job Title Function Sub Function and craditity. Acts as the Resource Manager for the administration and management of Federal and State funded education and training programs. Master's degree in a related field from an accredited field from an accredited college or university. Stool Job Summary Sub Function EEO-4 Sal Plan Comment n/a Professional SWD Dob Code Job Title Function Sub Function EEO-4 Sal Plan Comment n/a <	EDP022	Instructor 3	Professional	Professional	Professionals	SWD	К
ob CodeJob TitleFunctionSub FunctionEEO-4Sal PlanEDP023Instructor SpvSupervisorSupervisorProfessionalsSWDob SummarySupervisorSupervisorProfessionalsSWDSupervises and directs the work assignments of subordinate staff. Administers comprehensive educational and work activities programs for a state educational, rehabilitation, health care or correctional facility. Acts as the Resource Manager for the administration and management of Federal and State funded education and rraining programs.Master's degree from an accredited college or university AND L-5 certification AND One year of experience in a supervisory/administrative capacity in an educational and/or vocational training program OR Two years of experience required at the lower level (EDP022) or position equivalent AND L-5 certification.Commentn/aob CodeJob TitleFunctionEDP030Education Prgm Spec 1ProfessionalProfessionalProfessionalProfessionalsSWDSub FunctionEntry QualificationsDuder supervision, learns to monitor, evaluate and supervise programs of educational institutions, school districts or other providers to ensure compliance with program regulations and standards. Advise programSub FunctionBachelor's degree in a related field from an accredited college or university.	clients of a correction methods o nstruction nstruction	state educational, rehabilitatio al facility. Adapts teaching and in r uses specialized techniques to . Develops individual instruction , completes reports and tutors s	n, health care or nstructional individualize n plans, provides	teacher's associat certificate OR a cu teacher's fourth-y	e professional fourt Irrent, appropriate	h-year Georgia	
Job SummaryEntry QualificationsSupervises and directs the work assignments of subordinate staff. Administers comprehensive educational and work activities programs for a state educational, rehabilitation, health care or correctional facility. Acts as the Resource Manager for the administration and management of Federal and State funded education and training programs.Master's degree from an accredited college or university AND L-5 certification AND One year of experience in a supervisory/administrative capacity in an educational and/or vocational training program OR Two years of experience required at the lower level (EDP022) or position equivalent AND L-5 certification.Commentn/aIob CodeJob TitleFunctionEDP030Education Prgm Spec 1ProfessionalProfessionalProfessionalProfessionalsSupervise programs of educational institutions, school districts or other providers to ensure compliance with program regulations and standards. Advise programSub FunctionBachelor's degree in a related field from an accredited college or university.			Function	Sub Function	EEO-4	Sal Plan	Grad
Supervises and directs the work assignments of subordinate staff. Administers comprehensive educational and work activities programs for a state educational, rehabilitation, health care or correctional facility. Acts as the Resource Manager for the administration and management of Federal and State funded education and training programs.Master's degree from an accredited college or university AND L-5 certification AND One year of experience in a supervisory/administrative capacity in an educational and/or vocational training program OR Two years of experience required at the lower level (EDP022) or position equivalent AND L-5 certification.Commentn/aJob CodeJob TitleFunctionEDP030Education Prgm Spec 1ProfessionalJob SummaryEntry Qualifications Bachelor's degree in a related field from an accredited college or university.Under supervision, learns to monitor, evaluate and supervise programs of educational institutions, school districts or other providers to ensure compliance with program regulations and standards. Advise programEntry Qualifications Bachelor's degree in a related field from an accredited college or university.	EDP023	Instructor Spv	Supervisor	Supervisor	Professionals	SWD	Ν
EDP030Education Prgm Spec 1ProfessionalProfessionalProfessionalsSWDJob SummaryUnder supervision, learns to monitor, evaluate and supervise programs of educational institutions, school districts or other providers to ensure compliance with program regulations and standards. Advise programProfessionalProfessionalsSWD	Supervises and directs the work assignments of subordinate staff. Administers comprehensive educational and work activities programs for a state educational, rehabilitation, health care or correctional facility. Acts as the Resource Manager for the administration and management of Federal and State funded education and training programs.		Master's degree fr university AND L-5 experience in a su capacity in an edu training program required at the lo	rom an accredited of certification AND (pervisory/administricational and/or voc OR Two years of exp wer level (EDP022)	Dne year of rative rational perience		
Job SummaryEntry QualificationsUnder supervision, learns to monitor, evaluate and supervise programs of educational institutions, school districts or other providers to ensure compliance with program regulations and standards. Advise programEntry Qualifications accredited college or university.	lob Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grad
Under supervision, learns to monitor, evaluate and supervise programs of educational institutions, school districts or other providers to ensure compliance with program regulations and standards. Advise program	EDP030	Education Prgm Spec 1	Professional	Professional	Professionals	SWD	J
	Under supe supervise p districts or program re	ervision, learns to monitor, eval programs of educational institut other providers to ensure comp egulations and standards. Advise	ions, school pliance with e program	Bachelor's degree	in a related field fro	om an	

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Job Coue Catalog. Lucation			AS 01 11/10/13			
Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grad
EDP031	Education Prgm Spec 2	Professional	Professional	Professionals	SWD	К
Job Summary Under general supervision, monitors, evaluates and supervises programs of educational institutions, school districts or other providers to ensure compliance with program regulations and standards. May advise programs, providers and/or participants on eligibility, standards and improvements.		Entry Qualifications Master's degree in education or a related field from an accredited college or university AND Two years of related experience OR Bachelor's degree in education or a related field from an accredited college or university AND Four years of related experience.				
Comment	n/a					
lob Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grad
EDP032	Education Prgm Spec 3	Professional	Professional	Professionals	SWD	L
ob Summa	ary		Entry Qualificatio	ns		
Under broad supervision, plans, coordinates, oversees and may develop requested improvement team activities in a variety of education program entities. Performs needs assessment, curriculum audits, effectiveness studies, facilitation of educational planning, resource networking and awareness sessions with entity personnel. May serve as lead worker.			Master's degree in education or a related field from an accredited college or university AND Four years of related experience OR Bachelor's degree in education or a related field from an accredited college or university AND Six years of related experience.			
Comment	n/a Job Title	Function	Sub Function	EEO-4	Sal Plan	 Grad
EDP033	Education Prgm Spec 4	Supervisor	Supervisor	Professionals	SWD	N
ob Summa	arv		Entry Qualificatio	ns		
Supervises subordinat requested program en audits, effe planning, r	and directs the work assignme e staff, plans, coordinates and improvement team activities in ntities. Performs needs assessr ectiveness studies, facilitation of esource networking, and award personnel.	oversees n education nent, curriculum of educational	Master's degree in from an accredited years of related ex in education or a r	n education or a rela d college or univers operience OR Bache related field from an ity AND Seven years	ity AND Five lor's degree n accredited	
Comment	n/a					
Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grad
EDP040	Research Analyst 1	Professional	Professional	Professionals	SWD	J
Job Summa	ary ervision, designs and conducts	research and/or	Entry Qualification Bachelor's degree	ns in a related field fro	om an	

As of 11/10/15

	<u> </u>					_
Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grad
EDP041	Research Analyst 2	Professional	Professional	Professionals	SWD	L
Job Summary Under general supervision, designs and conducts research and/or data analysis to support educational programs. Analyzes programmatic and operational data, prepares reports and conducts planning for analysis of education or education related programs.		Entry Qualifications Master's degree in a related field from an accredited college or university OR Bachelor's degree in a related field from an accredited college or university AND Two years of related experience.				
Comment	n/a					
Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grad
EDP042	Research Analyst 3	Professional	Professional	Professionals	SWD	М
initiatives. funding str Coordinate	ad supervision, develops policy Identifies issues and alternativ ategies, documents and prese activities with stakeholders a ons to groups. May serve as lea n/a	ves, assesses the nts findings. and makes	accredited college related experienc related field from	n a related field from or university AND e OR Bachelor's deg an accredited colle ur years of related	Two years of ree in a ge or	
lob Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grad
EDP043	Research Analyst Spv	Supervisor	Supervisor	Professionals	SWD	N
subordinat Identifies is strategies,	and directs the work assignme e staff, develops policy and res ssues and alternatives, assesse documents and presents findin with stakeholders and makes pr	search initiatives. As the funding ngs. Coordinates	accredited college coursework in res AND Two years of included the appli competencies, ad research and stati degree in a relate college or univers research and eval years of related ex application of stro advanced level me statistical analysis	ns n a related field from e or university that i earch and evaluation related experience cation of strong res vanced level metho stical analysis OR Ba d field from an accr ity that included co uation techniques A xperience that inclu ong research compete ethodological resea AND Two of the ye g supervision over st	ncluded on techniques that earch dological achelor's edited ursework in ND Four ded the tencies, rch, ars of	

Comment Job added as part of JCCP Project

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Job Co	ode Catalog: Edu	ıcation	As of 11/10/15			
Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
EDP050	Career Counselor 1	Professional	Professional	Professionals	SWD	G
program th academic s	ary ervision, learns to coordinate a nat provides career guidance, c services to students. Performs ent for student participants as r	ounseling and case	-	in a related field fr or university. Note		
Comment	Job added as part of JCCP	Project				
Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
EDP051	Career Counselor 2	Professional	Professional	Professionals	SWD	Н
Job Summary Under general supervision, coordinates and implements a program that provides career guidance, counseling and academic services to students. Performs case management for student participants as needed.			accredited college experience in inst	ns in a related field fr or university AND ructing and/or cour ay require certificat	One year of nseling. Note:	
Comment	n/a					
Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
EDP052	Career Counselor 3	Professional	Professional	Professionals	SWD	I
guidance a	ary ad supervision, leads a program nd counseling to students cond ies and academic counseling. N	cerning career	accredited college degree in a related college or universi in instructing and/	n a related field from or university OR B d field from an accr ity AND Two years of or counseling OR C ed at lower level (E	achelor's edited of experience Dne year of	!
Comment	n/a					
Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
EDP053	Career Counselor Spv	Supervisor	Supervisor	Professionals	SWD	J
Job Summary Supervises and directs the work assignments of subordinate staff, provides direction to a program that provides guidance and counseling to students concerning career opportunities and academic counseling.		Entry Qualifications Master's degree in a related field from an accredited college or university OR Bachelor's degree in a related field from an accredited college or university AND Four years of experience in instructing and/or counseling OR Two years experience required at the lower level (EDP052) or position equivalent.				
Commont	Ich added as part of ICCD	Droject				

Job added as part of JCCP Project Comment

As of 11/10/15

Job Code Catalog. Education			A2 01 11/10/13			
ob Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
EDP060	Certification Evaluator 1	Professional	Professional	Professionals	SWD	G
ob Summa	ary		Entry Qualificatio	ns		
Under supe earning to applicants f Provides as public, edu officials. Pa	ervision, performs work of mode process and evaluate the crede for Georgia educator certificatio sistance orally and in writing to cators, school systems and colle rrticipates in training projects to ch training opportunities.	ntials of n/licensure. the general ge certification	Bachelor's degree university AND at service work expe Professional Stand related experience	from an accredited least One year of co rience OR Three ye dards Commission c e in a Georgia schoo fice, or state agency	ustomer ars of or education- ol, school	
Comment	n/a					
ob Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
EDP061	Certification Evaluator 2	Professional	Professional	Professionals	SWD	Н
difficulty in applicants f Provides as communica	ary eral supervision, performs work processing and evaluating the of for Georgia educator certification esistance via both oral and written ation to the general public, educed d college certification officials.	redentials of n/licensure. en	university AND Or experience as an e or in another posi	ns from an accredited he year of successfu entry-level evaluato tion in certification hstrated the same le	II agency r (EDP060) in which the	
Comment	Job added as part of JCCP P	roject				
ob Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
EDP062	Certification Evaluator 3	Professional	Professional	Professionals	SWD	I
ob Summa	ary		Entry Qualificatio	ns		
esearches	nd supervision, independently re and manages certification trans to high difficulty. Serves as a me	actions of	university AND Or	from an accredited ne year of experiend 61) or position equi	ce required at	t

moderate to high difficulty. Serves as a mentor to evaluator trainees and operates as a lead on special projects as assigned. Works collaboratively with management to assist in the development and implementation of training for staff.

Comment n/a

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade		
EDP063	Certification Evaluator 4	Professional	Professional	Professionals	SWD	J		
Job Summary			Entry Qualifications					
Under limi	ted supervision, reviews, resear	ches and	Bachelor's degree from an accredited college or					
manages c	ertification transactions of the h	nighest difficulty.	university AND One year at the lower level					
Assists in the training of staff and contributes in the			(EDP062) or in another position in certification					
planning and implementation of policies and procedures			AND demonstrated ability and interest to take on					

subject-matter expert (SME) and may serve in a lead role.

related to GaPSC Certification Division. Serves as the

tasks of an advanced level evaluator.

As of 11/10/15

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Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade		
EDP064	Certification Evaluator Spv	Supervisor	Supervisor	Professionals	SWD	К		
Job Summ	ary		Entry Qualifications					
Supervises and directs the work assignments of subordinate staff. Reviews, researches and manages certification transactions of the highest difficulty. Trains staff and contributes in the planning and implementation of policies and procedures related to GaPSC Certification Division. Serves as lead worker.			Bachelor's degree from an accredited college or university AND One year at the lower level (EDP063) or advanced level evaluator or in another position in certification AND demonstrated ability and interest to take on tasks of a supervisor.					
Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade		
EDS010	Instruction Paraprofessional 1	Support	Support - Administration	Paraprofessionals	SWD	C		
Job Summ	ary		Entry Qualifications					
providing e instruction in the learn	ct supervision assists instructor/tea education and/or training to studen al materials and maintains order ar ning environment. Plans and condu- ent activities. Monitors and supervi	ts. Prepares nd cleanliness cts child	training and expe applicant to obta	ma OR GED AND con prience which would of in the requisite know ssist instructor/teach tion to students.	enable the vledge, skills			

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
EDS011	Instruction Paraprofessional 2	Support	Support - Administration	Paraprofessionals	SWD	D

Job Summary

classroom functions.

Under general supervision, assists instructor/teacher with providing education and/or training to students. Prepares instructional materials and maintains order and cleanliness in the learning environment. Plans and conducts child development activities. Monitors and supervises various classroom functions.

Comment n/a

Entry Qualifications

High school diploma OR GED AND One year experience working in an instructional/childcare setting OR One year experience required at the lower level (EDS010) or position equivalent.

Job Co	Job Code Catalog: Education					
Job Code	Job Title	Function	Sub Function	EEO-4		
EDS012	Instruction Paraprofessional 3	Support	Support -	Paraprofessionals		

Job Summary

Under broad supervision, assists instructor/teacher with providing education and/or training to students. Prepares instructional materials and maintains order and cleanliness in the learning environment. Plans and conducts child development activities. Monitors and supervises various classroom functions. May serve as lead worker.

Comment n/a

classroom functions.

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
EDS013	Instruction Paraprofessional Sp	Supervisor	Supervisor	Paraprofessionals	SWD	F
subordinat education instruction in the learn	ary and directs the work assignments of the staff. Assists instructor/teacher w and/or training to students. Prepare al materials and maintains order an ning environment. Plans and conduct ent activities. Monitors and supervi	vith providing es Id cleanliness cts child	experience work setting OR Three	ons oma OR GED AND Thre ing in a instructional/o years experience req D12) or position equiv	childcare uired at the	

Administration

Entry Qualifications

High school diploma OR GED AND Two years of

experience working in a instructional/childcare

lower level (EDS011) or position equivalent.

setting OR Two years experience required at the

Comment	Job added as part of JCCP Pr	oject				
Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
EDT010	Practical Instructor 1	Technician	Technician - Uncertified	Paraprofessionals	SWD	E
Job Summa	ary		Entry Qualificati	ons		
students in program th	ct supervision, instructs or trains a specific areas of assignment a lat includes an organized agenda prce readiness instruction.	s part of a	accredited colleg vocational/techr	ee in area of assignme ge OR completion of a nical school program in an accredited college	n area of	
Comment	Job added as part of JCCP Pr	oject				
Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
EDT011	Practical Instructor 2	Technician	Technician - Uncertified	Paraprofessionals	SWD	F
Job Summa	ary		Entry Qualificati	ons		
Under general supervision, instructs or trains clients and/or students in a specific area of assignment as part of a program that includes an organized agenda of practical and workforce readiness instruction.			Associate's degree in area of assignment from an accredited college OR completion of a vocational/ technical school program in area of assignment from an accredited college AND One year experience in the area of assignment OR One year of experience required at lower level (EDT010) or position equivalent.			
Comment	n/a					

f 11/10/15

Sal Plan

SWD

Grade Е

As of 11/10/15

	J					
Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grad
EDT012	Practical Instructor 3	Technician	Technician - Uncertified	Paraprofessionals	SWD	G
students ir program tł	ary ad supervision, instructs or tra a specific area of assignment nat includes an organized agen orce readiness instruction. Ma n/a	as part of a da of practical	accredited college degree from an a completion of voo program in area of accredited college the area of assign	ons e in a related field fro e or university OR As ccredited college OR cational/technical sci of assignment from a e AND Two years exp ment OR One year e wer level (EDT011) o	sociate's hool n perience in experience	
lob Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grad
EDT013	Practical Instructor Spv	Supervisor	Supervisor	Paraprofessionals	SWD	Н
Job Summary Supervises and directs the work assignments of subordinate staff. Develops, coordinates and implements the instruction or training of clients and/or students in a specific area of assignment as part of a program that includes an organized agenda of practical and workforce readiness instruction.			Entry Qualifications Bachelor's degree in a related field from an accredited college or university AND One year of experience in the area of assignment OR Associate's degree from an accredited college OR completion of vocational/technical school program in area of assignment from an accredited college AND Three year's experience in the area of assignment OR One year of experience required at the lower level (EDT012) or position equivalent.			
Comment	n/a					
Job Code EDT020	Job Title Admissions Coord 1	Function Technician	Sub Function Technician -	EEO-4 Professionals	Sal Plan SWD	Grad H
			Uncertified			
			Entry Qualifications			

Job Summary

Under direct supervision, learns to plan, coordinate and administer the admissions process for educational institutions or programs. Under general supervision designs and executes outreach projects to increase awareness of the institution or program.

Entry Qualifications

Associate's degree in a related field from an accredited college OR Technical degree in related field from an accredited college.

Comment Job added as part of JCCP Project

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
EDT021	Admissions Coord 2	Technician	Technician - Uncertified	Professionals	SWD	Ι
Job Summa	ary		Entry Qualificatio	ns		
administer institutions	eral supervision, plans, coordin s the admissions process for ea s or programs. Designs and exe increase awareness of the inst	ducational cutes outreach	accredited college field from an accr related experienc	e in a related field f e OR Technical degr edited college AND e in post-secondary perience required a ion equivalent.	ee in related Two years of institution	
Comment	n/a					
Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
EDT022	Admissions Coord 3	Technician	Technician - Uncertified	Professionals	SWD	J
administer institutions projects to	ary ad supervision, plans, coordina s the admissions process for ec s or programs. Designs and exe increase awareness of the inst Aay serve as lead worker.	ducational cutes outreach	accredited college field from an accr of related experie institution OR Thr	ns e in a related field f e OR Technical degr edited college AND nce in post-second ee year's experienc 21) or position equi	ee in related Three years ary e required at	
Comment	Job added as part of JCCP	Project				
Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
EDT023	Admissions Coord Spv	Supervisor	Supervisor	Professionals	SWD	К
Job Summary Supervises and directs the work assignments of subordinate staff. Plans, coordinates and administers the admissions process for educational institutions or			accredited college	ns in a related field fr or university AND e in a post-seconda	Two years of	

admissions process for educational institutions or programs. Designs and executes outreach projects to increase awareness of the institution or program.

Comment Job added as part of JCCP Project

related experience in a post-secondary institution OR Four year's experience required at lower level (EDT022) or position equivalent.

As of 11/10/15

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
EDT030	YouthCA Cadre Worker 1	Technician	Technician - Uncertified	Paraprofessionals	SWD	F
training of training, ch Assists in t supervision environme services an	ect supervision, assists with the supervision, assists with the supervision, assists with the supervision of anaracter development and general whe monitoring, training, disciplining of cadets. Provides a safe and cleant, security, non-professional count on-site crisis intervention. Documogress and encourages cadets in or	f physical education. g and an seling ments	honorable active military service w an E3 or higher O Correctional Offic or another P.O.S. Applicants must p	ma OR GED AND Two duty or reserve comp which included the atta R One year experience cer, Juvenile Correction T. certified position. I provide a copy of thei in order to be consid	oonent ainment of e as a onal Officer Note: r DD214	

Comment Job added as part of JCCP Project

Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
EDT031	YouthCA Cadre Worker 2	Technician	Technician - Uncertified	Paraprofessionals	SWD	G
military-sty developme monitoring cadets. Pro non-profes interventio	ary eral supervision, monitors and tra /le program of physical training, o ent and general education. Assists g, training, disciplining and supervi- ovides a safe and clean environm essional counseling services and or on. Documents student progress s cadets in order to enhance mot n/a	character s in the vision of ent, security, n-site crisis and	honorable active military service v an E4 or higher. I	ons oma OR GED AND Three e duty or reserve comp which included the att Note: Applicants must 214 (Member 4 copy)	ponent ainment of t provide a	
Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grade
EDT032	YouthCA Cadre Leader	Technician	Technician - Uncertified	Paraprofessionals	SWD	Н

Job Summary

Under broad supervision, participates and assists counseling staff in the social, emotional, educational, and vocational development of youth, in the provision of instruction in life skills, and the coordination of supplemental student activities. Monitors and reviews performance and intervenes in more situations involving cadets. May serve as lead worker.

Entry Qualifications

Bachelor's degree in a related field from an accredited college or university AND One year of full-time professional level counseling or social work experience OR Four years of honorable military service which included attainment of an E-5 or higher OR One year of experience required at the lower level (EDT031) or position equivalent. Note: Applicants must provide a copy of their DD214 (Member 4 copy) in order to be considered.

As of 11/10/15

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Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grad
EDT033	YouthCA Cadre Dep Command	Supervisor	Supervisor	Paraprofessionals	SWD	I
Job Summary Under limited supervision, supervises and directs the work assignments of subordinate staff. Manages the activities of the cadre, ensuring all activities are scheduled and completed. Ensures that all counseling, guidance and assessment services are provided to cadets. Coordinates related educational and vocational activities on and off campus.		Entry Qualifications Bachelor's degree in a related field AND Two years of full-time professional level counseling or social work experience OR Four years of honorable military service which included attainment of an E- 6 or higher OR One year experience required at the lower level (EDT032) or position equivalent. Note: Applicants must provide a copy of their				
Comment	n/a		DD214 (Member considered.	· 4 copy) in order to b	e	
Job Code	Job Title	Function	Sub Function	EEO-4	Sal Plan	Grad
EDT034	YouthCA Cadre Commandant	Technician	Technician - Uncertified	Paraprofessionals	SWD	J
Job Summa	ary		Entry Qualificati	ons		
Directs the activities of cadre leadership and cadets. Counsels cadets and cadre employees on performance and other issues. Reviews or conducts investigations into cadre/cadet misconduct. Does not supervise staff. Serves as the subject-matter expert (SME) and may also serve in a lead role.			Bachelor's degree in a related field AND Three years of full-time professional level counseling or social work experience OR Five years of honorable military service which included attainment of an E- 6 or higher OR years of experience at the lower level (EDT033) or position equivalent. Note: Applicants must provide a copy of their DD214 (Member 4 copy) in order to be considered.			

Comment Job added as part of JCCP Project